

FINAL

BOARD OF SELECTMEN'S MEETING

November 7, 2011

7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Athos Rassias, Selectman; Judy Doherty, Selectman; Julia Griffin, Town Manager and Jessie Levine, Assistant Town Manager/Human Resources Director.

1. PUBLIC COMMENT.

Chairman Walsh asked for Public Comment. There were no comments from the public.

2. UPDATE DISCUSSION WITH BIKE/PEDESTRIAN COMMITTEE.

Chairman Walsh thanked the Bike & Pedestrian Committee for the good work they have been doing. Scot Drysdale, Chairman of the Bike & Pedestrian Committee introduced members of the Committee including Athos Rassias (Select Board Representative), Hugh Mellert, Bill Young, Carol Weingeist, Joanna Whitcomb, and Dave Dostal.

Mr. Drysdale stated that in the last year the Bike & Pedestrian Committee has been working on the Pedestrian and Bicycle Master Plan with Carolyn Radisch (ORW Landscape & Architect Planners) and Lucy Gibson (Smart Mobility).

Mr. Drysdale wanted to give the Select Board an overview of the work that the Committee has been doing since they probably won't meet with the Selectmen for another year. The Committee appreciates the South Park Street improvements and are looking forward to the upcoming North Park Street improvements.

Mr. Drysdale stated that the Committee has discussed rotary signage and had some changes regarding bike safety in those areas. The Committee has had Letters to the Editor back and forth in the Valley News to try to correct misunderstandings of the law regarding bicycle traffic. The Committee has done some bike and pedestrian counts that helped determine bike routes. They did get somewhat involved with the path behind St. Denis church which would be great for pedestrians and possibly bicycles if this can be worked out and the Committee is delighted that the Town is following up on this. The Bike & Pedestrian Committee got involved with the Planning Board regarding Route 120 and expressed concerns regarding the possible addition of an extra lane.

Mr. Drysdale has been working with the Lebanon Bike & Pedestrian Committee regarding Route 10 between Sachem Village to the Hanover town line. The Committee also participated in the Hanover 250th Parade with decorated bikes.

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Carolyn Radisch (ORW) addressed the Board and stated that she would be making a presentation regarding the Pedestrian & Bicycle Master Plan which was jointly funded by the College and the Town. She noted that they have a good relationship with the College because there is a lot of mutual interest.

Ms. Radisch gave an overview of the highlights of the Master Plan. The bike & pedestrian mode shares in Hanover are very high. Chairman Walsh asked for Ms. Radisch to describe mode shares. Ms. Radisch stated that census data shows that 36.5% of people in Hanover going to work either walked or rode their bicycles. For NH, the average is 3% and Hanover is 10 times that amount. Of that amount, 90% is pedestrian. Between 1990 and 2000 the bike/pedestrian shares did go down and they believe that this is in part due to DHMC moving out of town. These Census numbers do include students and the College. In looking at studies about pedestrian crossings, Hanover has a high pedestrian generation and the considerations are different.

Ms. Radisch stated that the traffic study for the Hanover Inn at Main Street and Wheelock Street showed 2,745 pedestrian crossings and 224 bike crossings (in 2010 from 7 a.m. to 5 p.m. minus a couple of high peak times during the day). There were 337 pedestrian crossings at Main Street & Valley and 164 bicyclists in May, 2011.

Ms. Radisch reported that a survey for bicyclists was conducted at DHMC and out of 87 respondents; 36% were from Hanover and Etna; 68% rode through Hanover to get to DHMC. The bike lanes on Park Street have a regional use.

Ms. Radisch stated that there was also data from the Ray School that 9% walked and 3% biked. The Richmond School has similar numbers but they do not have any numbers from the High School.

Ms. Radisch noted that there is a map included in the Master Plan that shows data for the past 10 years provided by the Hanover Police Department indicating locations where there were accidents with bicycles and pedestrians. The data shows the area of West Wheelock Street which is of concern and these accidents occurred when vehicles are pulling into driveways. Most of the accidents occur during the day and in some cases there are pedestrians that step out without looking. Bringing up visibility of bike lanes with signs, etc. is one way that they can help with awareness.

Ms. Radisch stated that the network provides a lot of walkways which also distributes a lot of traffic. There are some areas that have missing sidewalks and street crossings. In the Master Plan, the bicycle network is lacking and since bicycle traffic volume has gotten larger over time, they need to address separate bike lanes and bike paths to deal with this. It turns out that weather is not as big a factor as other areas in the country.

Ms. Radisch stated that there are interesting studies out about bicycling. She noted that in Portland, Oregon they identify 4 types of people on the transportation spectrum. The data shows that 1/3 of the people will not bike; 1% are strong and fearless riders who will ride no matter what and trip distance is not an issue; 7% are enthusiastic and confident with a bike lane and;

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62% wanted more separation between bikes and cars. Portland OR and Boulder CO have succeeded in the off-road bike lanes and it was noted that men outnumber women 2 to 1 in America whereas in Europe it is about 50/50.

Ms. Radisch stated that in The Master Plan there is a Bike Network Plan and the one thing that is a huge benefit is that approximately 40% of all trips are within a 2 mile radius. The goal is to connect the schools, DHMC and other major destinations and there is a connection into Lebanon for Sachem Village to DHMC.

Ms. Radisch reported that there is also a Pedestrian Inventory and Plan which includes the Park Street improvements which will be finished in the spring; the area around The Green; the missing sidewalk on College Street between Park Street and Maynard; West Street and Thayer Drive intersection has a missing link and this area needs additional treatment including a marked crossing. Sometimes putting a crosswalk down in an uncontrolled intersection is more dangerous.

Ms. Radish stated that there is a goal to raise the visibility for bicyclists on West Wheelock Street using signs and striping so that motorists turning into the driveways become more aware of bicyclists.

Ms. Radisch noted that in the area of Hovey Lane there is a potential path behind St. Denis church which could connect the sidewalk to Lebanon Street. There is a small segment that is one-way in front of the Hostel that would be filled in and this one small change would make a huge improvement. The athletic complex block is a very large area and there are not a lot of areas for pedestrians to get through. Another potential area is to gain access behind Leverone and behind the football stadium and this would connect that whole side of town in a very easy way.

Ms. Radisch stated that the "Old College Street" would be a great area to have a lane as bicyclists could avoid Main Street. A proposed new path to the Co-op would provide a nice off-road opportunity as well.

Ms. Radisch reported that around the Hanover Green, the streets are wider than they need to be for the volume of traffic. It was originally scaled for when the hospital was on Maynard Street and Peter Kulbacki is in agreement with this assessment. Narrowing the roadway will help with pedestrian crossing. There was a focus group of College bicyclists and they found that they need to ride in both directions and there could be separate bike lanes to achieve this.

Chairman Walsh asked about the improvements on Wheelock that have been made with paint that they are thinking of making with granite. Ms. Radisch stated that this would be a good area to conduct counts and she observed it in the peak hour in the evening and there is no jaywalking during that time. Ms. Radisch noted that studies show that people do not want to wait more than 30 seconds to cross the street. There's a psychology involved with pedestrian crossings and younger pedestrians will look for gaps in the traffic and not wait for the light.

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Ms. Radisch reported that Valley and Verona Road is an area with a lot of foot traffic and the recommended improvements include a sidewalk since this is a connector street.

Carol Weingeist stated that Valley Road Extension is a cut through for a lot of people who think they can beat the light at Park Street. It looks like a quiet road but there is a lot of traffic “zooming” through there.

Ms. Radisch stated that with regard to the schools, there are bike lanes on Lyme Road and the proposal is to have an off street path parallel to Reservoir Road and up to the Ray School and a connection to the Girl Brook Path. Lyme Road south of the roundabout is very wide and there is enough room to have a bike lane and a shared path. The path would connect to the schools and there are a lot of uses for the path including runners and roller bladers, etc.

The recommendation for Route 120 & Greensboro Road is to have a lane drop in the southbound area and add a bike path. They could also move the bus stop at Greensboro Road. A bicyclist currently does not weigh enough to trip the signal at Greensboro Road. This is also NH Department of Transportation territory. They are also recommending bike parking requirements for new developments and that certain areas have covered bike parking with lockers to encourage bicyclists.

Ms. Griffin reported that Hanover officially received word that the Town will be receiving money from the ARRA Mobile Funding Grant in the amount of \$294,000 for the Hanover Mobility Hub which is another project that Ms. Radisch has worked on near the Hopkins Center. They need to get started on the design and bid process to build a building and a shelter for people waiting for the bus.

Ms. Radisch stated that this is another example of doing the planning first and then the opportunity came forward and they were ready to take advantage of it. It’s important to have the road map of what the Town would like to see moving forward.

Selectman Rassias stated that he is looking forward to the opportunities that will arise and things are going to change.

Selectman Doherty asked what happens with a Master Plan such as this with regard to the Capital Improvements Project so that they can let people know what happens next.

Ms. Griffin stated that this is now an in depth study that will be used by Peter Kulbacki, Director of Public Works and the Planning & Zoning departments. Some of the recommendations are pretty small and straightforward such as repainted crosswalk signs, etc. But some are more complicated such as a bicycle roadway on East Wheelock Street. There are always roadway projects and these recommendations can be worked in and now the Town needs to find a way to prioritize them. Some of the recommendations may fit into the Safe Routes to School Grant that the Town is receiving.

Vice Chairman Connolly noted that whenever the Planning Board has an application to review, they consider bicycle and pedestrian access.

Selectman Christie stated that they need to do a prioritization list and categorization of this list. Of those recommendations, those that require other agency involvement in addition to those that involve major capital investment.

Ms. Radish stated that this was prepared on a street by street basis and she noted that some are in partnership with the College too.

Chairman Walsh stated that he is very pleased with this document and thanked the Committee for their work.

Mr. Drysdale introduced Barbara McIlroy who was present and noted that she is the pedestrian representative.

3. DISCUSSION REGARDING CHAMBER OF COMMERCE HOLIDAY PARKING REQUEST.

Janet Rebman (Hanover Chamber of Commerce) & Peggy Sadler (Board of Directors of the Hanover Chamber of Commerce) requested complimentary parking from the Saturday after Thanksgiving through January 1, 2012. They will continue to be proactive to get employees to park in non-customer parking spaces. They will continue their efforts to work with employers as well.

Vice Chairman Connolly stated that the amount of employee parking that was eliminated is about half of what it was the year before. This could be a problem but as long as it's controllable, it is fine with her. Selectman Doherty stated that she thinks that this is such a great program and feels that it makes a big difference and she appreciates the efforts that the Chamber makes to address the employee parking issue.

Selectman Christie asked how they have been able to increase the customer parking and decrease the employee parking. Ms. Rebman stated that they have been in touch with all of the shop owners to remind them that the reason they have complimentary parking is to provide more parking for shoppers and if the employees park there it takes away a possible customer. Ms. Stadler stated that one of the things that they did last year was ask the employers to talk to their employees about where they can't park but also to tell them exactly where they can park.

Vice Chairman Connolly asked Lt. O'Neill whether the Parking employees are monitoring the parking situation in the early morning hours on the Saturdays. Lt. O'Neill stated that in 2009 and 2010 there were staff members of the Parking Division that counted the cars and one of the benefits of having staff with longevity is that they know the employees downtown and they were able to contact employers directly and they will continue to work on this again this year.

Chairman Walsh recalled that they added the Saturday before New Years (after Christmas) last year and wondered whether this made a difference. Ms. Rebman stated that they didn't have a specific number but it felt like it made a difference.

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Chairman Walsh noted that next year the College is closed during the holidays. Ms. Rebman stated that they are already in conversations about next year.

Selectman Doherty MOVED to adopt the Free Weekend Parking for six (6) Saturdays. Vice Chairman Connolly SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO ADTOP THE FREE WEEKEND PARKING FOR SIX (6) SATURDAYS.

4. DISCUSSION REGARDING SOUTH PARK STREET RENUMBERING AND RENAMING OF THAYER DRIVE, SUMMER COURT AND PARTRIDGE DRIVE.

Chairman Walsh invited Doug Hackett, Communications Coordinator to speak to the Board. Chairman Walsh noted that the Board received recommendations from Doug Hackett regarding the renumbering of a few streets. Mr. Hackett stated that the Board may see more of these requests in the future. He explained that the residents agreed to the changes but there is one that he has not received voluntary approval yet and if he is unable to, there would need to be a public hearing. Chairman Walsh encouraged Mr. Hackett to continue negotiations with the residents.

Vice Chairman Connolly MOVED to rename the common driveway off of Partridge Road to Blue Heron Lane, Tuck Mall to Engineering Drive and the access driveway to Dartmouth College Network Services will now be Plant Drive. Selectman Doherty SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO RENAME THE COMMON DRIVEWAY OFF OF PARTRIDGE ROAD TO BLUE HERON LANE, TUCK MALL TO ENGINEERING DRIVE AND THE ACCESS DRIVEWAY TO DARTMOUTH COLLEGE NETWORK SERVICES WILL NOW BE PLANT DRIVE.

Bill Baschnagel asked about the location of Partridge Drive. Mr. Hackett clarified the location in Etna and noted that there are now 4 houses sharing the driveway with an application for a 5th house on that driveway. Vice Chairman Connolly noted that they are now required to make this a road per an RSA. Mr. Baschnagel asked whether clearly marking the numbers of the residences would be enough. Mr. Hackett stated that part of the issue surrounds the use of copper lines for 911 and most of the calls come from VOIP lines or cell phones and it goes away from a single address to a telephone pole to a geographic location on a map. On a common driveway it shows as just a driveway and putting 5 houses on a driveway makes a map unreadable.

5. DISCUSSION REGARDING TAX RATE TARGET FOR FY2012-2013.

Chairman Walsh proposed a tax rate target of 3.5%. Selectman Christie stated that at the last meeting the Board was left with a large tax rate increase without any changes to the budget. Ms.

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McClain stated that the increase includes a major road project, funding the capital reserve at a level that was proposed last year so in terms of what is possible, anything is possible.

Selectman Christie asked whether there has been any more input regarding desired reserve levels. Selectman Christie did find the recommended reserve level of 2 months worth of operating expense which is at about 16%. Ms. Griffin stated that she doesn't know where the reserve amounts stand as a point of competing priority. She would like to reserve the right to provide the Board with a budget that meets the tax rate target but also enables them to bring up the reserve levels but she is not sure they can do that now.

Ms. Griffin announced that they have received word that the guaranteed maximum price increase for health insurance is going to be 8.4%. Ms. McClain stated that because of the negotiations that were done last year, the Town avoided a 14% increase. Ms. Griffin stated that they peg their plan to Blue Choice so they were able to achieve something by negotiating this. Selectman Christie stated that the same concept would apply, that staff would come to the Board with plus and minuses to whatever tax rate target they set.

Ms. McClain stated that one metric that was previously mentioned is the Social Security increase which will be going up 3.6% for the first time in two years. She looked at what would have happened if they rolled their tax rate back and looked at a 3.5% increase and absorbed what they had already passed along in the tax rate, the Town would have seen a 2.5% tax rate increase going into next year.

Vice Chairman Connolly stated that part of the metric includes the 3.6% which covers three years. She would favor doing the same thing that they did last year ranging from 1% to 3% tax rate target but 3% seems a little high unless they are trying to get their fund balance up above 10%. Ms. McClain stated that at looking at status quo they are looking at close to a 5% increase so 3% actually looks a little low.

Selectman Rassias stated that the Town is entering a new time than the past four years so they need to target a little higher. Vice Chairman Connolly stated that they may want to target higher for the following years. Chairman Walsh stated that part of his reasoning in coming in with a tax rate target of 3.5% is that it's easier to add things in than to take things out once the budget is put together and it's at a higher rate. Selectman Christie is at the 3.5% to 4% range. He isn't sure they can get to 1% without serious impacts on service and he's interested in seeing what they give up.

Ms. McClain stated that in the past the permit revenues for big projects have come in which has saved the budget but this is not sustainable. Selectman Rassias feels that they need to look at what status quo is and look at what the Town can afford which is probably going to be lower than status quo. Ms. Levine stated that the status quo is at 5.75%.

Vice Chairman Connolly asked how much of a hit the Town is taking due to the NH Retirement System. Ms. McClain stated that this is not as significant because the General Fund employees' contribution that the employer pays has gone down. The good news is that this is not affecting the Fire Fund or the General Fund to any significant degree. This was in part due to the Board

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deciding to budget at the 25% contribution level which put the Town in a pretty good position. The overall rates have gone down. Ms. Griffin stated that this is in large part due to the reforms made by the legislature. This helped take the pressure off in other areas.

Selectman Doherty likes the approach and if they could look at what a 1% to 2% range would look like then add to the budget versus a 3% to 5% range and see what they need to cut. She agrees that they are at a point where 0% is not an option.

Ms. Griffin stated that they often build a budget with the Department Heads and they look for a center point and determine what can be removed to get to 1% and then what they could get back to reach 5.75%. As they have always done, the Board can go through the list of things that could be added back in.

Selectman Christie felt that they will end up in the 3% to 5% range using some of the reserves which will just compound problems for the future.

Chairman Walsh MOVED to set the tax rate target at 3.5%. Selectman Christie SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO SET THE TAX RATE TARGET AT 3.5%.

Chairman Walsh felt that there isn't time between now and the budget hearings to deal with the hydrant issue. He is worried about this because it is complicated. Selectman Christie suggested involving the Finance Committee before it comes to the Select Board.

6. DISCUSSION REGARDING PARKING CONSULTANT SCOPE OF WORK.

Jonathan Edwards (Planning and Zoning) and Lt. Patrick O'Neill approached the Board. Ms. Griffin stated that this has been reviewed by staff and reflects two scopes of work; 1) Hanover Inn and the potential impact on downtown parking and 2) downtown employee parking. The Parking and Transportation Board (PTB) has reviewed this and present in the audience is Bill Baschnagel, Bill Barr and Janet Rebman.

Vice Chairman Connolly asked why there is a consideration of Parking Structures under the Hanover Inn portion of the study rather than the general portion. Ms. Griffin stated that this came up as part of the original scope of the project.

Chairman Walsh asked if this has the PTB's full support. Ms. Griffin stated that it does.

Bill Barr, Dartmouth College, commented that the College has a big involvement in terms of its interest in this and they would like a seat on the committee to oversee the scope of work that is being done and would like to add this to the list of conditions. He also noted that the Hanover Inn represented by the Director of Real Estate should also be involved.

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Bill Baschnagel stated that the PTB does very much support this in terms of the employee study. He is concerned about the scope. This is the employee study and the Hanover Inn and then a full blown shot at parking in Hanover and he is concerned that they don't have enough money to do all of this well.

Ms. Griffin stated that they have \$57,000; \$12,000 from the College from the site plan review approval for the Hanover Inn and part of this was money left over from last year's budget. Mr. Baschnagel had concerns that this project was going to cost a lot more than \$57,000.

Joanna Whitcomb, representative from Upper Valley Transportation Management Association, stated that they receive a lot of money to do a smart commute program and have been working with 15 businesses along the Route 120 corridor which extended over to King Arthur. They conducted employee surveys and this might be worth partnering up with them and possibly save some funding.

Chairman Walsh asked whether this has the Planning Board's full support. Judith Esmay, Chairman of the Planning Board advised that it does have the Planning Board's full support.

Chairman Walsh stated that he felt that this is too focused on creating new parking and not enough on working on the systems already in place.

Ms. Levine stated that implementation might need improvement and they may want to consider adding an educational aspect to the scope to educate employees; people aren't using the available parking opportunities. Ms. Griffin stated that it may be best to put something in the statement of approach that parking is not the only solution but they are open to recommendations in terms of enhancing access for different types of users.

Ms. Esmay noted that at the Planning Board meeting when the scope was presented to them, Ian Simm (alternate Planning Board member) prepared a memorandum regarding expanding the study to include the larger issues and she would ask that the Board invite him into that conversation.

Mr. Baschnagel stated that the employee parking problem is a tough one whereas the commuter problem is a simple one comparatively. The PTB found that if they were going to seriously understand what the opportunities might be or what the constraints might be, they had to talk to a lot of employees. If they were going to explore things beyond parking, they needed to understand what the driving factors were in terms of when employees arrive at work, when they went home, etc. The consultant is going to need to spend a fair amount of time with the employees and the employers. Mr. Baschnagel fully supports doing a global study of parking in Hanover but it gets complicated when you consider all the factors.

Chairman Walsh asked the Board whether they support this effort. Vice Chairman Connolly noted that the Board previously supported this and the Town has good data based on the Parking Divisions efforts. Ms. Griffin stated that the challenge is surveying the employees effectively. Vice Chairman Connolly stated that she hoped that the employers were working with their employees on this.

Selectman Doherty asked Ms. Griffin to go through the process from this point forward. Ms. Griffin stated that they would tweak the document and then bring it back to the PTB, the Planning Board and to the Select Board before it goes out to bid. Ms. Griffin stated that there is a Committee consisting of representatives from the Planning Board, PTB and the College to review this.

7. RECOMMENDATION TO AUTHORIZE TOWN MANAGER TO EXECUTE LICENSE FOR FASTROADS EQUIPMENT.

Selectman Rassias **MOVED** to authorize the Town Manager to execute license for FastRoads equipment. Selectman Doherty **SECONDED** the motion.

THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE LICENSE FOR FASTROADS EQUIPMENT.

8. BANNER REQUESTS:

- Norwich Historical Society

Chairman Walsh stated that he wasn't sure about this banner request. As he thinks back there has always been a clear Hanover connection and this request didn't feel the same. Ms. Griffin stated that there has been another request for an event in Norwich and the person making the request indicated that Main Street in Hanover has great visibility. Ms. Griffin understood this but it made her think about whether she should contact Norwich about erecting a banner in their town but it was pointed out that there is more traffic in Hanover.

Vice Chairman Connolly felt that this request is outside of the policy for the banner requests. She is afraid that this was over the line. Selectman Rassias agreed that this is a wonderful event and a tasteful banner but he has the same concerns and they had the same discussions regarding the Open Air Concerts which was ultimately approved.

Chairman Walsh is worried about the precedent with additional opportunities right behind it. They need to review their policies.

Ms. Levine stated that her concern is that there could be an event in Hanover in which a banner with a competing event could be sending people out of town.

Ms. Griffin stated that she hears a denial in the discussion. Selectman Christie stated that they need to review the policy and see why this request didn't feel right. Perhaps it needs to be a Hanover event or a more regional event that has a Hanover connection.

Selectman Rassias felt that there needs to be review on a case by case basis. For example – Special Olympics happens in Lyme but there is a Hanover connection. Selectman Christie stated that this request for the Norwich Historical Society is an attempt to raise money.

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Ms. Griffin stated that she will try to draft something for the policy with the concerns of the Board and she will communicate with the Norwich Historical Society with the reasoning behind the denial. Vice Chairman Connolly noted that there is a cost to the Town even though the Town does not charge for this service.

9. BOARD & COMMITTEE APPOINTMENTS:

- Zoning Board of Adjustment
- Sustainable Housing Committee

Vice Chairman Connolly MOVED to appoint Phil Harrison to the Zoning Board of Adjustment. Chairman Walsh SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO APPOINT PHIL HARRISON TO THE ZONING BOARD OF ADJUSTMENT.

Chairman Walsh MOVED to appoint David McManus to the Sustainable Housing Committee. Vice Chairman Connolly SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO APPOINT DAVID MCMANUS TO THE SUSTAINABLE HOUSING COMMITTEE.

10. APPROVAL OF MINUTES:

- October 24, 2011

Vice Chairman Connolly MOVED to approve the Minutes of October 24, 2011. Selectman Doherty SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF OCTOBER 24, 2011.

11. ADMINISTRATIVE REPORTS.

Ms. Griffin reported that as she stated before the Town is slated to receive \$294,000 for the Hanover Inn Project which will essentially pay for the engineering and design costs and construction costs for the physical structure. The Town has agreed to provide the on-street work to make the changes outlined in the consultant's plan and then partner with the College to deal with the materials cost. Nate Miller from UVLSRPC and Van Chesnut from Advance Transit were instrumental in helping the Town secure these monies and will be part of the planning team. They could begin some of the work this summer but they need to wait until the work at the Hanover Inn is done which would more likely be the spring of 2013.

Ms. Griffin reported that the NH Primary has been set for January 10th which is a good date for the workers.

12. SELECTMEN'S REPORTS.

Peter Christie

Selectman Christie reported that the Finance Committee has been focusing on the School Budget. At the next Hanover Meeting he will bring the preliminary work that Betsy McClain has provided regarding the Town's budget.

Kate Connolly

Vice Chairman Connolly reported that the Planning Board met and completed the approval for 14 Hovey Lane which will allow St. Denis Church to use it as office and meeting space as well as residential space. St. Denis Church is cooperating with formalizing the path that goes from Hovey Lane to South Street. The Planning Board avoided putting a parking lot in the middle of the lawn.

Vice Chairman Connolly stated that the Planning Board was presented with some rental housing legislation which was generated in Durham and the Planning Board rejected in joining them because it focuses on college students and as far as the Planning Board is concerned, Rental Housing Ordinances should not target any specific group.

Vice Chairman Connolly reported that they have heard from the Altaria representatives who have received Phase I approval from the City of Lebanon to develop the property that used to be Wilson Tire. The project consists primarily of a hotel and about 15 or 20 housing units. As part of the approval, the Department of Transportation demanded a second lane on Route 120 from Lahaye Drive to Greensboro Road northbound. She stated that this is a terrible idea because this puts two lanes on one side of a traffic light and one lane on the other. The Hanover Planning Board will be communicating with Lebanon because this will affect Phase II of the project. Vice Chairman Connolly suggested that the Town office look to DOT for modification of this because the general consensus is that this requirement hurts the circulation between the Medical Center and Greensboro Road.

Judy Doherty

Selectman Doherty had nothing new to report.

Athos Rassias

Selectman Rassias had nothing new to report.

Brian Walsh

Chairman Walsh had nothing to report.

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13. OTHER BUSINESS.

Vice Chairman Connolly MOVED that Peter Christie become Chairman of the Hanover Board of Selectman. Chairman Walsh SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO APPOINT PETER CHRISTIE AS CHAIRMAN OF THE HANOVER BOARD OF SELECTMEN.

Chairman Christie presented Selectman Walsh with a gift from the Board. Chairman Christie stated that there will be plenty of opportunities to celebrate Brian Walsh's service but the Board did not want the night to go unrecognized so they presented him with a gavel inscribed with "Hanover's Brian F. Walsh, Board of Selectmen, 1996-2011 with gratitude for your service." Chairman Walsh thanked the Board and staff present for the gift.

Chairman Christie MOVED to follow the request for a non-public session to discuss items pursuant to RSA 91-a: 3, II, (a), (c), (e). Selectman Rassias SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO ENTER INTO THE NON-PUBLIC SESSION TO DISCUSS ITEMS PURSUANT TO RSA 91-a: 3, II, (a), (c), (e).

14. ADJOURNMENT.

Selectman Walsh MOVED to exit non-public session at 10:55 p.m. Vice Chairman Connolly SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO EXIT NON-PUBLIC SESSION.

Vice Chairman Connolly MOVED to adjourn the meeting. Chairman Christie SECONDED the motion.

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:56 P.M.

Respectfully Submitted,

Judith A. Doherty, Secretary

Minutes prepared by Elizabeth S. Rathburn.

SUMMARY

1. **Selectman Doherty MOVED to adopt the Free Weekend Parking for six (6) Saturdays. Vice Chairman Connolly SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO ADTOP THE FREE WEEKEND PARKING FOR SIX (6) SATURDAYS.

2. **Vice Chairman Connolly MOVED to rename the common driveway off of Partridge Road to Blue Heron Lane, Tuck Mall to Engineering Drive and the access driveway to Dartmouth College Network Services will now be Plant Drive. Selectman Doherty SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO RENAME THE COMMON DRIVEWAY OFF OF PARTRIDGE ROAD TO BLUE HERON LANE, TUCK MALL TO ENGINEERING DRIVE AND THE ACCESS DRIVEWAY TO DARTMOUTH COLLEGE NETWORK SERVICES WILL NOW BE PLANT DRIVE.

3. **Chairman Walsh MOVED to set the tax rate target at 3.5%. Selectman Christie SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO SET THE TAX RATE TARGET AT 3.5%.

4. **Selectman Rassias MOVED to authorize the Town Manager to execute license for FastRoads equipment. Selectman Doherty SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE LICENSE FOR FASTROADS EQUIPMENT.

5. **Vice Chairman Connolly MOVED to appoint Phil Harrison to the Zoning Board of Adjustment. Chairman Walsh SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO APPOINT PHIL HARRISON TO THE ZONING BOARD OF ADJUSTMENT.

6. **Chairman Walsh MOVED to appoint David McManus to the Sustainable Housing Committee. Vice Chairman Connolly SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO APPOINT DAVID MCMANUS TO THE SUSTAINABLE HOUSING COMMITTEE.

7. **Vice Chairman Connolly MOVED to approve the Minutes of October 24, 2011. Selectman Doherty SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF OCTOBER 24, 2011.

- 8. Vice Chairman Connolly MOVED that Peter Christie become Chairman of the Hanover Board of Selectman. Chairman Walsh SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO APPOINT PETER CHRISTIE AS CHAIRMAN OF THE BOARD OF SELECTMEN.

- 9. Chairman Christie MOVED to follow the request for a non-public session to discuss items pursuant to RSA 91-a: 3, II, (a), (c), (e). Selectman Rassias SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO ENTER INTO THE NON-PUBLIC SESSION TO DISCUSS ITEMS PURSUANT TO RSA 91-a: 3, II, (a), (c), (e).

- 10. Selectman Walsh MOVED to exit non-public session at 10:55 p.m. Vice Chairman Connolly SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO EXIT NON-PUBLIC SESSION.

- 11. Vice Chairman Connolly MOVED to adjourn the meeting. Chairman Christie SECONDED the motion.**

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:56 P.M.